MEMORANDUM FOR RECORD

SUBJECT: AQO Staff Meeting Minutes, Sep 23, 97

SECDEF DIRECTED 24-HOUR AVIATION SAFETY STAND-DOWN. On September 17, Secretary of Defense Cohen issued a letter to all Service Secretaries directing them to accomplish a 24-hour aviation safety stand-down, to occur between 0700 Friday, September 19 and 0700 Friday, September 26. This window provides flexibility in the conduct of the stand-down and provides an opportunity to review standards. All DCMC managed flight activities, including contractor operations, will participate in the SecDef directed stand-down. All areas involved in aviation operations pose inherent risks which must be recognized and mitigated to the greatest extent possible. AQOI/ LCDR Feallock/ 767-2375

JOINT GROUP ON SYSTEMS ENGINEERING MANAGEMENT GROUP (JGSE) MEETING. On September 11, 1997, AQOF supported the monthly meeting of the subject group. This management group and several functional working groups support the JGSE principals. The DCMC Deputy is the principal representative for DLA on the JGSE. This group has been coordinating the promulgation of the Performance Based Business Environment (PBBE) documents and principles across the various defense business sectors. The PBBE documents were developed under the auspices of the Joint Aeronautical Commanders Group for the aviation sector as a follow-on to the Non-Governmental Standards IPT. The JGSE is also tasked addressing mutual concerns in software engineering and systems engineering and promulgating best practices and initiatives across DoD. This group previously focused solely on software, but expanded to systems engineering in 1996. There are also several tools for the software engineering community that are in the final stages of dvelopment. One example that has a growing user base is Practical Software Measurement (PSM). AQOF/Col Barry Harper/ 767-3396

DOD LOGISTICS LIFE CYCLE COST REDUCTION AWARD. Committee choosing the winners for the Army, Navy, Air Force, Agency, and Industry, met yesterday. The award is being given by Assistant Under Secretary of Defense for Corporate Logistics Integration. This is the second annual award. In addition to the above five awardees, there is an overall award. The winner for the Agency award, and the overall winner, was from Defense Logistics Agency, Defense Supply Center Richmond, for the Hand Emplaced Minefield Marking System. The awards will be presented by Dr. Hamre on October 2, 0830-1030. AQOF / Mike Ferraro / 767-3352

PERFORMANCE BASED BUSINESS ENVIRONMENT BRIEFING (PBBE). PBBE consists of eight guidance documents which help to define products in performance terms, and specify key technical and management processes in terms of expected results. DCMC is part of PBBE ad hoc team promulgating the PBBE guides to other business sectors for the Joint Aeronautical Commanders' Group. The Space sector was briefed August 7th and 8th in Los Angeles. The Command, Control, Communication, Computer and Intelligence (C4I) sector will be briefed at Communications and Electronics Command at Ft. Monmouth on September

18th. AQOF/ Mike Ferraro/ 767-3352

APPROVED:

COL BARRY HARPER, USAF ACTING DEPUTY EXECUTIVE DIRECTOR CONTRACT MANAGEMENT POLICY